



Parks and Recreation Commission Regular Meeting

Tuesday, January 13, 2026, 6:15 PM
106 Center Street

Members of the public may attend the meeting either in-person or by joining via Zoom either online or by telephone at:

<https://us02web.zoom.us/j/81869085741?pwd=PRZ3LVah6D58R91jisTmax07wy30re.1>

Meeting ID: 818 6908 5741

Passcode: 313433

One tap mobile

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Some items on this agenda are important enough to City Councilmembers that a quorum of the Council may be present to receive information leading to their future deliberations and eventual decision.

AGENDA

1. Call to Order/Roll Call
 - A. Agenda Approval
2. Minutes of the Preceding Meeting(s)
 - A. Approve December 9, 2025 Parks and Recreation Commission Meeting Minutes
3. Citizen Reports or Comments
4. Unfinished Business
5. New Business
 - A. 2026 Parks and Recreation Goals Discussion
6. Communications and Reports
 - A. City Council and Park Project Updates - Mini Master Plan and Playground, Park Maintenance Projects - Information Only
 - B. Cinema in The Commons Update
 - C. Cemetery Committee Update
 - D. Hennepin County Youth Activities Grants - So-Hi Community Park Grant Update
 - E. Upcoming Events - *Klondike Dog Derby (2/14), Polar Plunge at Maynards (2/15), Luck of the Lake (3/21)

F. December Financials

G. 2026 Meeting Dates

7. Miscellaneous/Commissioner's Comments

8. Adjournment

City of Excelsior
Parks and Recreation Commission Meeting

MINUTES

Tuesday, December 9, 2025

106 Center Street, Excelsior, MN 55331 – Entrance located on Center Street
6:15 P.M.

1. CALL TO ORDER

Chair Sobiech called the December 9, Parks and Recreation Commission meeting to order at 6:15 P.M.

Present: Chair Sobiech, Vice Chair Wolfe, and Commissioners, Anderson, Bolles, Schmidt & Smith
Absent: None

Also present: Parks Manager Quinn

2. APPROVAL OF MINUTES

a) November 25, 2025 Parks and Recreation Commission Meeting Minutes

Wolfe moved, Schmidt seconded to approve the November 25, 2025 Parks and Recreation Commission meeting minutes. Motion carried 6/0.

3. AGENDA APPROVAL

a) December 9, 2025 Parks and Recreation Commission Agenda

Smith moved, Bolles seconded to approve the December 9, 2025 Parks and Recreation Commission meeting agenda.
Motion carried 6/0.

4. CITIZEN REPORTS OR COMMENTS

None

5. UNFINISHED BUSINESS

None

6. NEW BUSINESS

a) End of Season Meeting with Dock, Buoy, and Slide Renters

Manager Quinn discussed completed dock improvement projects such as new gate locks, new private dock signage, weed removal, and weed treatments. Manager Quinn discussed private dock trash can misuse. The Commission discussed having city staff communicate with dock renters about the dock rules.

7. Communications and Reports

a) City Council and Park Project Updates – Information only

Manager Quinn discussed that the new flagpole in The Commons will be installed in the spring.

Manager Quinn discussed the remaining work to be done on the ballfield in the spring. Manager Quinn discussed that the Cemetery Committee hopes to have its first meeting to discuss the project.

b) Winter Programming in The Commons – Excelsior Saunas Update

Manager Quinn discussed that Excelsior Saunas presented to city council and the topic will be on the upcoming city council consent agenda once the contract agreement is updated with city staff.

c) November Financials

No comments

8. Miscellaneous/Commissioner's Comments

The Commission discussed how Christmas in Excelsior was a successful and well-attended event. The Commission discussed potential winter events or programming such as a bike ride to Big Island or snow shoeing.

9. Adjournment

Smith moved, Schmidt seconded to adjourn the December 9, 2025 Parks and Recreation Commission meeting at 6:36PM. Motion carried 6/0.

Respectfully submitted,
Kevin Quinn, Parks Manager



ITEM REPORT

To: Parks and Recreation Commission
From: Kevin Quinn, Parks Manager
Meeting Date: January 13, 2026
Department/Office: Administration
Item Name: 2026 Parks and Recreation Goals Discussion

Summary:

The following is a status update on the 2025 PNR goals set by City Council:

Commons Use Policy

Parks and Recreation Commission (PNR) approved the Commons Use Policy draft which went to council for review and feedback. Staff along with council support are working together on editing the policy before it goes back to council for review. Staff and council are also working on a Special Events Policy.

Programming in The Commons

PNR Commission coordinated two Cinema in The Commons events in 2025. PNR worked to increase winter programming in the Commons by recommending sauna and cold plunge services with Excelsior Saunas. City Council approved sauna and cold plunge services which are expected to begin in February 2026.

Oak Hill Cemetery Improvements

PNR Commission identified improvements to be made to the cemetery and recommended that a National Registration of Historic Places Nomination be pursued. A Cemetery Committee was formed, and historical consultant Row 10 was selected to create the Registration of Historic Places Nomination and Landscape Treatment plan for the cemetery. The Cemetery Committee has met to review the project scope and developed questions for a planned meeting with Row 10 in January.

Other accomplishments:

PNR fundraised for and gained council approval to install a new flagpole in the Commons.

The PNR Commission should recommend and discuss potential goals for 2026.

Following discussion and development of potential goals with the Commission, staff can present them to City Council to obtain feedback and the Council's recommended goals for the commission in 2026.

Recommended Action:

Discuss 2025 goals and potential goals for 2026.

Budget:

Attachments:

None

**City of Excelsior
Park Capital Improvement Fund
As of 12/31/2025**

	2025 Budget	DECEMBER Actual	2025 YTD Actual	
PARK IMPROVEMENT FUND				
Park Improvements				
Revenue				
Interest Earnings	10,000		-	
County Grants		25,900	25,900	Tree Canopy Grant
Contributions and Donations	40,000	6,000	25,926	
Charitable Gambling - Designated Donations	15,000	3,282	30,622	
Park Dedication Fees	10,000			
Miscellaneous (Winter Storage)	21,755	-	15,590	
Transfers From Other Funds	-	-	-	
	<u>96,755</u>	<u>35,182</u>	<u>98,038</u>	
Expenditures				
Professional Services	10,000	2,381	31,013	Barr Engineering
Engineering Fees	1,500	-	17,627	
Other Equipment	50,000	6,996	60,207	
Charitable Gambling Expenditures - C4C				
Improvements Other Than Bldgs	248,000	825	32,614	
Improvements - Playground Equip				
Improvements - Charitable Gambling				
Transfers To Other Funds		30,000	30,000	
	<u>309,500</u>	<u>40,202</u>	<u>171,460</u>	
Net Change in Fund Balances	<u>(212,745)</u>	<u>(5,020)</u>	<u>(73,423)</u>	
Cash Balances				
Cash Balance -12/31/2025			756,905	
Designated for Playground Equipment			3,926	
Committed for Commons Master Plan - Charitable Gambling Projects*			138,752	
Committed for Commons Master Plan			-	
Balance Available for Park Projects			614,227	
Fund Balance			<u>756,905</u>	



Item: 6.G.

ITEM REPORT

To: Parks and Recreation Commission

From: Kevin Quinn, Parks Manager

Meeting Date: January 13, 2026

Department/Office: Administration

Item Name: 2026 Meeting Dates

Summary:

Attached is the approved 2026 Meeting Calendar. Below are the Parks and Recreation Meeting Dates:

January 13, 2026

February 10, 2026

March 10, 2026

April 14, 2026

May 12, 2026

June 9, 2026

July 14, 2026

August 11, 2026

September 15, 2026

October 13, 2026

November 10, 2026

December 15, 2026

Recommended Action:

Discuss any 2026 meeting dates that may need to be updated.

Budget:

Attachments:

1. Meeting Calendar 2026

Excelsior Meeting Calendar

2026



Council 5:30 PM to 10:00 PM



Planning 6:30 PM to 9:00 PM



HPC 6:30 PM to 9:00 PM



PNR 6:15 PM to 9:00 PM



City Holiday - Office Closed

January

Su	Mo	Tu	We	Th	Fr	Sa
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

February

Su	Mo	Tu	We	Th	Fr	Sa
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28

March

Su	Mo	Tu	We	Th	Fr	Sa
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

April

Su	Mo	Tu	We	Th	Fr	Sa
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30		

May

Su	Mo	Tu	We	Th	Fr	Sa
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

June

Su	Mo	Tu	We	Th	Fr	Sa
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30				

July

Su	Mo	Tu	We	Th	Fr	Sa
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

August

Su	Mo	Tu	We	Th	Fr	Sa
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

September

Su	Mo	Tu	We	Th	Fr	Sa
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30			

October

Su	Mo	Tu	We	Th	Fr	Sa
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

November

Su	Mo	Tu	We	Th	Fr	Sa
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30					

December

Su	Mo	Tu	We	Th	Fr	Sa
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		