

City of Excelsior
Parks and Recreation Commission Meeting

MINUTES

Tuesday, May 12, 2026

106 Center Street, Excelsior, MN 55331 – Entrance located on Center Street
6:15 P.M.

1. CALL TO ORDER

Vice Chair Wolfe called the May 12, Parks and Recreation Commission meeting to order at 6:15 P.M.

Present: Vice Chair Wolfe, and Commissioners, Baker, Bolles, Radziej, and Schmidt
Absent: Chair Sobiech, Commissioner Baker departed at approximately 7:05PM

Also present: Parks Manager Quinn

a. AGENDA APPROVAL

May 12, 2026 Parks and Recreation Commission Agenda

Vice Chair Wolfe discussed moving Communications and Reports ahead of Unfinished Business
Baker moved, Bolles seconded to approve the May 12, 2026, Parks and Recreation Commission meeting agenda with Vice Chair Wolfe's recommendation. Motion carried 5/0.

2. APPROVAL OF MINUTES

a) April 14, 2026 Parks and Recreation Commission Meeting Minutes

Schmidt moved, Baker seconded to approve the March 14, 2026 Parks and Recreation Commission meeting minutes. Motion carried 5/0.

3. CITIZEN REPORTS OR COMMENTS

None

4. Communications and Reports

(a) City Council and Park Project Updates – Commons Use Policy

Manager Quinn provided an update on the Commons Use Policy and that it was recently approved by City Council.

(b) Park Message Board update

Manager Quinn discussed how the park message board was reviewed by the Heritage Preservation Commission (HPC) and the general feedback HPC provided. Manager Quinn discussed that the message board will be on an upcoming City Council agenda for consideration.

- (c) Upcoming Events and Volunteering – Memorial Day Parade (5/25), Concert in The Commons (5/27), Donation Yoga starting (5/26)

Vice Chair Wolfe discussed how the first Concert in The Commons is on June 3 not May 27 as on the agenda.

- (d) Cemetery Committee update

Manager Quinn updated the Commission on the historical consultant's progress with the Oak Hill Cemetery national registration application; with a current plan to submit the application in August for a November review.

- (e) Flagpole update

Manager Quinn updated the Commission on the flagpole installation in The Commons. The Commission discussed potential options for a flag raising ceremony.

- (f) April Financials

No discussion.

5. NEW BUSINESS

- (a) Bolton and Menk Mini Master Plan and Playground Presentation

Britton Jones from Bolton and Menk presented on engagement results and design concepts for The Commons mini master plan and playground design project.

6. UNFINISHED BUSINESS

- (a) Sponsorship Policy Draft Review

The Commission reviewed and discussed the sponsorship policy draft. The Commission discussed the initial initiative of Cinema in The Commons. The Commission discussed the challenges the Sponsorship Policy poses for sponsors. The Commission discussed a non-profit potentially managing Cinema in The Commons. The Commission discussed wanting clarity on the following: what was the original initiative for the PNR Commission with the Cinema in The Commons events? Is allowing a non-profit to manage the Cinema in The Commons fulfilling the original initiative? If PNR voted to pass off Cinema in The Commons to a non-profit to manage, would the city work with the organization to facilitate that process?

7. Miscellaneous/Commissioner's Comments

Manager Quinn discussed that the downtown hanging baskets and planters will be out and planted soon. The Commission discussed the future development plans for the corner of Water St and 3rd St.

8. Adjournment

Schmidt moved, Bolles seconded to adjourn the May 12, 2026 Parks and Recreation Commission meeting at 8:14PMPM. Motion carried 4/0.

Respectfully submitted,
Kevin Quinn, Parks Manager